



CHIPPERFIELD PARISH COUNCIL

MINUTES of the meeting of the Chipperfield Parish Council held on Tuesday 12th January 2021 @ 7.45 pm following Planning Meeting. (Meeting was held via Zoom)

*Councillors Present: K Cassidy- **Chairman**, E Flynn, G Bryant T McGuinness C A Heaphy, J Sayers, L Hinton, and A Sutcliffe.*

In attendance: Mrs U Kilich Clerk, and County Councillor R Roberts.

51/20 CO-OPTION OF COUNCILLORS

Cllr Cassidy informed members that in total 7 application were received for the councillors post advertised, however, two withdrew. Cllr's Cassidy, Sayers ad and Heaphy were part of the interviewing process and felt Cllr Hinton and Sutcliffe were the appropriate choice based on their experience and knowledge. Cllr Cassidy welcomed the new members.

52/20 APOLOGIES FOR ABSENCE

To receive apologies for absence
Cllr Riddic sent his apologies.

53/20 DECLARATIONS OF INTEREST

To declare interest linked to any of the Resolutions.
Cllr Sayers declared interest in item 56/20 (g) Repairs to clock.

54/20 MINUTES

To approve the minutes of the meeting of 17th November 2020.
The minutes of the meeting held on 17th November 2020 were received, approved, and signed as a correct record by the Chairman, proposed by Cllr Sayers and seconded by Cllr Bryant.

55/20 CHAIRMANS REPORT & CORRESPONDENCE RECEIVED

To receive the Chairman's report and note any correspondence received. The following items are for information only.

- a. HCC Webinar for adults 18/11/2020 – Safeguarding Adults Digital Conference link
- b. ERTA Voluntary Transport 23/11/2020 – Zoom link for New Vision for North London and East-West Hertfordshire Connectivity
- c. HCC to open Specialist Resource Provision at Longdean School
- d. HCC Road Works – road works on Box Lane which will have an impact on Chipperfield with traffic.
- e. Update on Asset of Community Value – Two applications made on ACV have been rejected. The Clerk to find out if a fresh application can be submitted with more information required by DBC. Cllr McGuinness informed members that there is no formal appeal process.
- f. Covid 19 Vaccination at DBC – Vaccination hub set up at Maxted Road in Hemel Hempstead from 14th Jan 2021.

Cllr Cassidy

Date

56/20 FINANCE AND GENERAL PURPOSE

a. To discuss Accounts Summary YTD and Approval of Precept

The Accounts Summary YTD were circulated with the agenda for the end of December 2020, Cllr Cassidy informed members that by his calculations there will be a surplus of £10k by the end of the current financial year. There is a deficit for next year's budget, which will be covered by the surplus. The Clerk prepared a report highlighting significant adverse variance.

Cllr Cassidy informed members that in November 2020 at Full Council meeting, Budget for 2021/22 was approved. The precept for 2021/22 will increase by 2.03%. The precept figure is £48,586, based on the information, the Parish Rate for a Band D property will rise from £55.23 to £56.35 and increase of £1.12p

b. To appoint members on Planning and F&GP Committee

Cllr Cassidy informed members that there will be an Annual Meeting of the Council in May where the Committees will reshuffle. In the meantime, it was proposed to elect a member on Planning and F&GP. The other Committee that needs another member is Open Space Committee. Cllr Luke Hinton would like to be on Open Space, Youth & Education and Planning Committee and Cllr Sutcliffe showed interest in F&GP, Open Space and Planning.

c. To consider turning the telephone box into a library

Cllr Cassidy informed members that this subject has been thought through carefully, under the current circumstances the consensus is it is not viable to turn the telephone box into a library. Cllr Cassidy asked members to think of other options available to CPC post Covid.

d. Update on WCAG 2.1

The Clerk reported that she has updated the "Home" page and "Planning" page so far. The progress on WCAG will be reported to members and at Full Council in February. The Clerk reported that CPC website should be ready to go live late January/February 2021.

e. To consider Terms of References

Cllr Cassidy asked members to scrutinise the Terms of References in their area of expertise and report back at the next Council meeting. Cllr Cassidy will head F&GP until May, after which time Cllr Flynn may take over. Cllr Heaphy with Cllr Hinton will have a look at Open Space.

Cllr Cassidy

Date

f. To consider the signpost in CPC

The signpost needs to be able to be seen at nighttime, Cllr Cassidy would like to see options, Cllr Roberts will also have a look and report back with information. To be reported at the next meeting once councillors will have had time to look at options.

g. To consider the costs to repair the village clock Cllr Bryant.

Cllr Bryant informed members that repair took place to the roof of the Clock House, as a fair and open body, CPC needs to take some accountability towards the costs of the repairs. Cllr Bryant has spoken to and met the two contractors involved with the project on site, Cllr Bryant shared his technical knowledge on the matter and proposed to re-imburse Cllr Sayers a proportion of the total cost to be £1488. The cost is made up of £648 for scaffolding and £840 for masonry, the contractors will provide a report for CPC. Cllr Cassidy informed members this was discussed at F&GP and in agreement with total cost, however, Cllr Cassidy would like Full Council to approve the expenditure. Cllr Flynn proposed, and Cllr McGuinness seconded, it was unanimously agreed to reimburse Cllr Sayers with £1488.00.

h. To consider extension the posting on The Common

The Clerk informed members that only one quote has been received, Cllr Bryant will obtain another quote. This item will be discussed in February once all quotes have been received by the Clerk.

i. Updating park on Croft Estate (01/12/2020)

Cllr Cassidy suggested this matter should be passed on DBC to deal with as it is not CPC's responsibility. Cllr Roberts informed members it was last updated around 10 years ago, however, DBC have an investment program in place, which CPC can apply for, this may take 4/5 years.

57/20 REPORT FROM BOROUGH/COUNTY COUNCILLORS

To receive a report from Borough/County Councillor (s)

Cllr Roberts reported that he is responsible for Social Care in Herts, until mid-December the infection was under control in care homes, however, December onwards it has become much more prevalent and ultimately the staff have been infected with Covid. Cllr Roberts also reported that around 150 care homes currently have the infection. The support HCC has been able to give through government grants has helped Home Care Sector. Cllr Roberts has asked for more money to help the Home Care Sector. It was reported that before Christmas, the government announced County Councils were able to raise the Adult Care Precept by 3% and General Precept by 2%, HCC settled on 3.99% increase across General and Adult Care Precept.

Cllr Roberts suggested CPC may want to get involved in Waste Strategy on how the waste can be recycled.

Cllr Roberts mentioned on his meeting with Cllr's Cassidy, Bryant and McGuinness with James Lazarus on speed control and potentially reducing the speed limit and cutting back the vegetation. Cllr Roberts will report on this in due course. Cllr Roberts does not have any money in his locality budget, he has kept £12k for the improvement on drainage issues.

Cllr Cassidy

Date

58/20 REPORT FROM WORKING GROUPS

1. OPEN SPACES

Cllr Heaphy informed members that she met with Tim Hill from Herts and Middlesex Wildlife Trust together with Cllr Cassidy. Tim proposed a management plan for the pond, a question was raised about keeping the dogs off the pond or a dog friendly pond. Cllr Cassidy suggested in potentially approaching another establishment for a quote and a plan.

2. YOUTH AND EDUCATION

Cllr Heaphy reported that the school is open for those classed as "critical workers", the number of pupils attending the school has gone up from 26 in March to 80.

3. POLICE REPORT

Cllr McGuinness reported on crime figures for November and December, no burglary, 1 theft from vehicle and 4 criminal damages. On Croft Lane offenders cut into Christmas lights and another incident where offenders threw paint against a brick wall.

4. HIGHWAYS

Cllr McGuinness informed members that the meeting with Cllr's Roberts, Cassidy, Bryant and Mr Lazarus raised a question whether reducing the speed limit from 40 mph to 30 mph would make any difference. If the speed is reduced to 30mph further measures will have to be introduced such as Speed Indicator Device (SID), another issue to be addressed approximately 100 yds off the pavement.

5. PLANNING

Cllr Bryant informed members that he has received an update from Giles Meredith (CDA) re the Housing Needs Survey, they have started to compile the data. CPC will be able to see the data mid-February 2021. The response received was particularly good bordering excellent, around 225 responses received of those 135 had comments to make. A summary will be provided to CPC. Cllr Bryant reported that although nothing contentious, he is expecting Spice Village to make another planning application.

6. ALLOTMENTS

Cllr Heaphy informed members that everything seems to be ok on the allotment, Cllr Cassidy suggested organising a date for Annual Allotment meeting. Cllr Heaphy will liaise with the Clerk for a date.

59/20 Exclusion of Press and Public; To **RESOLVE** that under Section 1 of the Public Bodies (admission to meetings) Act 1960 the public and press be excluded for the remainder of the meeting, because it is likely that publicity would prejudice the public interest by reason of the confidential business to be transacted or for other special reasons stated in the resolution, arising from the nature of the business proceedings.

60/20 DATE OF NEXT MEETING

The next meeting will be held on the 16th of February 2021 following the planning meeting @ 7.15 by Virtual Meeting.

The meeting closed at 9.25pm.

Cllr Cassidy

Date